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SEP 4 1981

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

DD/A REGISTRY

FILE: B & G-10

Dear Mr. Fitzwater:

Some GSA Self-Service Stores in the National Capital Region will be closed because of budget limitations. The Self-Service Stores which will remain open are the most cost effective to operate, and should be able to effectively serve the federal population in the National Capital Region.

Self-Service Stores are available for the use of Federal employees in each geographic area of the Washington metropolitan area. The hours of operation for the Self-Service Stores are set so that customers will be able to obtain needed office supplies between the hours of 8:00 a.m. and 4:00 p.m. Enclosed is the list of Self-Service Stores which will remain in operation during FY 1982.

I realize these changes may create a hardship for some agencies. Please call me or Jean Offholter, who can be reached at 472-1318, if either of us can assist you during this transition period.

Sincerely,

WALTER V. KALLAUR
Regional Administrator

Enclosure

on file GSA release
instructions apply

81-1870

GSA Self-Service Stores
National Capital Region

District of Columbia

Department of Commerce
14th & Constitution Ave., N.W.
Hours: 8:00 - 12:00

Department of Justice
10th & Pennsylvania, N.W.
Hours: 12:00 - 4:00

Department of State
2101 C Streets, N.W.
Hours: 12:00 - 4:00

Nassif Building
400 7th Streets, S.W.
Hours: 8:00 - 12:00

New Executive Office Building
726 Jackson Place
Hours: 12:00 - 4:00

Department of HHS, South Building
330 C Streets, S.W.
Hours: 12:00 - 4:00

Department of Labor
2nd & Constitution Ave., N.W.
Hours: 12:00 - 4:00

GS Building
18th & F Streets, N.W.
Hours: 8:00 - 12:00

Navy Yard Annex
Building 74; 2nd & M Streets, S.E.
Hours: 8:00 - 12:00

Regional Office Building
7th & D Streets, S.W.
Hours: 12:00 - 4:00

Industrial Items Only

Navy Yard Annex
Building 74, 2nd & M Streets, S.E.
Hours: 7:30 - 4:00

Virginia

Crystal Mall, Building 3
1931 Jefferson Davis Hwy
Arlington, VA
Hours: 12:00 - 4:00

National Center, Building 1
2511 Jefferson Davis Hwy
Arlington, VA
Hours: 8:00 - 12:00

Maryland

Federal Center
3700 East/West Highway
Hyattsville, MD
Hours: 10:00 - 3:00

Parklawn Building
5600 Fishers Lane
Rockville, MD
Hours: 10:00 - 3:00